1st Draft

AGENDA

For

Village of Dryden

Board of Trustees meeting

To be held on December 16, 2020 at 7:00p.m. via Zoom

**Open Board Meeting** at \_\_\_\_\_\_\_\_\_\_\_p.m.

Pledge of Allegiance, Roll Call

**Privilege of the Floor**:

 \*Guest Comments: **Note three minute per person time limit**

Open Privilege of the Floor at \_\_\_\_\_\_\_\_\_\_ p.m.

Close Privilege of the Floor at \_\_\_\_\_\_\_\_\_p.m.

**Monthly Reports:**

Code Enforcement- Shelly Knickerbocker –written report

Camden Group- Ken Scherrieble –

MRB Group- Rich DeGuida –

**DEPARTMENT REPORTS:**

Public Works Report-Supt. Paul Sabin-

Dryden Police Dept. - Chief Tagliavento-

**ITEMS FOR BOARD ACTION**:

**A** **Approve November 18, 2020 Minutes:**

 Motioned by: \_\_\_\_\_\_\_\_

 Seconded by: \_\_\_\_\_\_\_\_

Resolution No. 12.16.1-2020

Approve November 18, 2020 Minutes

 **Resolved,** that the Board of Trustees of the Village of Dryden hereby approves the minutes from November 18, 2020

Vote: \_\_\_\_\_\_\_\_Ayes \_\_\_\_\_\_\_\_\_\_\_Nays

**B** **Approve December 1, 2020 Minutes:**

 Motioned by: \_\_\_\_\_\_\_\_

 Seconded by: \_\_\_\_\_\_\_\_

Resolution No. 12.16.2-2020

Approve December 1, 2020 Minutes

 **Resolved,** that the Board of Trustees of the Village of Dryden hereby approves the minutes from December 1, 2020

Vote: \_\_\_\_\_\_\_\_Ayes \_\_\_\_\_\_\_\_\_\_\_Nays

**C** **Adopt LGS-1 Records Retention and Disposition Schedule:**

 Motioned by: \_\_\_\_\_\_\_\_

 Seconded by: \_\_\_\_\_\_\_\_

Resolution No12.16.3-2020

Adopt LGS-1 Records Retention and Disposition Schedule

 **Resolved,** that the Board of Trustees of the Village of Dryden that Retention and Disposition Schedule for New York Local Government Records, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for the use by all officers in legally disposing of valueless records listed therein.

 **Further Resolved,** that in accordance withArticle 57-A

1. Only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records after they have met the minimum retention periods described therein;
2. Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Vote: \_\_\_\_\_\_\_\_Ayes \_\_\_\_\_\_\_\_\_\_\_Nays

**D** **Approve and Authorize the Mayor to sign the Certificate of Substantial Completion for Boland’s Topsoil & Excavating, Inc.:**

 Motioned by: \_\_\_\_\_\_\_\_

 Seconded by: \_\_\_\_\_\_\_\_

Resolution No12.16.4-2020

Boland’s Topsoil & Excavating, Inc. Certificate of Substantial Completion

 **Resolved,** that the Board of Trustees of the Village of Dryden hereby authorizes the Mayor to sign the Certificate of Substantial Completion for Boland’s Topsoil & Excavating, Inc.

Vote: \_\_\_\_\_\_\_\_Ayes \_\_\_\_\_\_\_\_\_\_\_Nays

**E** **Discuss and** **Approve the proposal for Hazardous Materials Design from Artic Enterprises, Inc.:**

 Motioned by: \_\_\_\_\_\_\_\_

 Seconded by: \_\_\_\_\_\_\_\_

Resolution No12.16.5-2020

Approve Proposal from Artic Enterprises Inc. for Hazardous Materials Design

**Resolved,** that the Board of Trustees of the Village of Dryden hereby approves the Proposal from Artic Enterprises, Inc. for the Hazardous Materials Design for The Village Hall at a estimated cost of $5,303.00 but not to exceed $\_\_\_\_\_\_\_\_\_\_ to be expensed from the Fund Balance

Vote: \_\_\_\_\_\_\_\_Ayes \_\_\_\_\_\_\_\_\_\_\_Nays

**F** **Shared Services Agreement with NYSDOT:**

 Motioned by: \_\_\_\_\_\_\_\_

 Seconded by: \_\_\_\_\_\_\_\_

Resolution No12.16.6-2020

Shared Services Agreement with NYSDOT

 **Resolved,** that the Board of Trustees of the Village of Dryden hereby approves the 1 year/or \_\_\_\_\_\_\_year Shared Services Agreement with NYSDOT and authorizes the Mayor to sign it

Vote: \_\_\_\_\_\_\_\_Ayes \_\_\_\_\_\_\_\_\_\_\_Nays

**G** **Budget Amendments and Line Item Transfers:**

 Motioned by: \_\_\_\_\_\_\_\_

 Seconded by: \_\_\_\_\_\_\_\_

Resolution No. 12.16.7-2020

Approve Budget Amendments and Line Item Transfers

**Resolved,** that the Board of Trustees of the Village of Dryden hereby approves the Budget Amendments/Line Item Transfers presented by Clerk Treasurer Debra Marrotte

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Budget Amendments:** | Acct # | Description |  From  |  To  |  Difference  |  Reason  |
|  |  |  |  |  |  |  |  |
| **GENERAL FUND** |   |   |   |   |   |   |   |
| <1> |  |  |  |  |  |  |  |
| Appr. Increase | Expenditure | 31204.01.481 | Ballistic Vest |  3,000.00  |  11,400.00  |  8,400.00  | to budget for purchase of ballistic vests |
| Appr. Increase | Revenue | 3388.01.00 | State reimb. on vest |  -  |  4,200.00  |  4,200.00  | to budget for reimb. ballistic vests |
| Appr. Increase | Revenue | 4388.01.00 | Federal reimb. on vest |  -  |  4,200.00  |  4,200.00  | to budget for reimb. ballistic vests |
| <2> |  |  |  |  |  |  |  |
| Appr. Increase | Expenditure | 16204.01.442 | Outside Contracts |  27,888.00  |  45,550.00  |  17,662.00  | to budget for Village Hall reno |
| Appr. Decrease | Fund Balance | 909.01.00 | Fund Balance |  644,659.90  |  626,997.90  |  (17,662.00) | to budget for Village Hall reno |
|  |  |  |  |  |  |  |  |
| **Line Item Transers:** | ` | Acct # | Description |  From  |  To  |  Difference  |  Reason  |
|  |  |  |  |  |  |  |  |
| **GENERAL FUND** |   |   |   |   |   |   |   |
| <1> |  |  |  |  |  |  |  |
| Appr. Increase | Expenditure | 90108.01.800 | State Retirement |  30,000.00  |  32,446.96  |  2,446.96  | to adjust for actual year to date |
| Appr. Decrease | Expenditure | 90158.01.800 | Police & Fire Retirement |  71,000.00  |  68,553.04  |  (2,446.96) | to cover overage in ERS retirement |
| <2> |  |  |  |  |  |  |  |
| Appr. Increase | Expenditure | 16204.01.442 | Outside Contracts |  45,550.00  |  56,550.00  |  11,000.00  | to increase budget for Village Hall reno. |
| Appr. Decrease | Expenditure | 16209.01.921 | Trans building reserves |  9,000.00  |  -  |  (9,000.00) | To increase budget for reno on Village Hall |
| Appr. Decrease | Expenditure | 34108.01.801 | Fire Workers Comp |  32,000.00  |  30,000.00  |  (2,000.00) | To increase budget for reno on Village Hall |
| <3> |  |  |  |  |  |  |  |
| Appr. Increase | Expenditure | 16404.01.481.04 | Loan payments for truck/backhoe |  57,200.00  |  66,957.00  |  9,757.00  | To increase budget for truck/backhoe |
| Appr. Decrease | Expenditure | 16409.01.912 | Trans Equip Reserve |  41,000.00  |  31,243.00  |  (9,757.00) | To increase budget for truck/backhoe |

Vote: \_\_\_\_\_\_\_\_Ayes \_\_\_\_\_\_\_\_\_\_\_Nays

**H** **Abstract:**

 Motioned by: \_\_\_\_\_\_\_\_

 Seconded by: \_\_\_\_\_\_\_\_

Resolution No. 12.16.8-2020

Abstract

 **Resolved,** that the Board of Trustees of the Village of Dryden hereby approves the Abstract dated December 16, 2020 and authorizes the Mayor to sign it

Vote: \_\_\_\_\_\_\_\_Ayes \_\_\_\_\_\_\_\_\_\_\_Nays

**I** **Discuss and Approve or Disapprove reimbursing Officer Dana Smith EMS Training Tuition:**

 Motioned by: \_\_\_\_\_\_\_\_

 Seconded by: \_\_\_\_\_\_\_\_

Resolution No. 12.16.9-2019

Approve EMS Training cost reimbursement to Officer Dana Smith

 **Resolved,** that the Board of Trustees approves/disapproves reimbursing Officer Dana Smith $750.00 for EMS Training under the continuing education agreement to be expensed from \_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_Ayes \_\_\_\_\_\_\_\_\_\_\_Nays

**J** **Approve Madison Knout as a new member to Neptune Hose Co.:**

 Motioned by: \_\_\_\_\_\_\_\_

 Seconded by: \_\_\_\_\_\_\_\_

Resolution No. 12.16.10-2020

Approve Madison Knout as a new member to Neptune Hose Co

 **Resolved,** that the Board of Trustees of the Village of Dryden hereby approves Madison Knout as a new member to Neptune Hose Co.

Madison Knout

112 Sheldon Rd

Freeville, NY 13068

Vote: \_\_\_\_\_\_\_\_Ayes \_\_\_\_\_\_\_\_\_\_\_Nays

**K** **Present the Proclamation for Richard Nowalk:**

 Motioned by: \_\_\_\_\_\_\_\_

 Seconded by: \_\_\_\_\_\_\_\_

Resolution No. 12.16.11-2020

Proclamation for Richard Nowalk

 **Resolved,** that the Board of Trustees of the Village of Dryden hereby approves the following Proclamation for Richard “Dick” Nowalk

Proclamation

Honoring

Richard “Dick” Nowalk

For his service and dedication to the

Village of Dryden

**WHEREAS**, Richard “Dick” Nowalk, a friend and Resident of the Village of Dryden passed away on November 14th, 2020, and

**WHEREAS**, Dick served the Dryden community as Trustee on the Village Board from January 1, 1985 thru March 31, 1991 and,

**WHEREAS,** Dick’s dedication for the community shall serve as an inspiration, and

**NOW THEREFORE BE IT RESOLVED**, the Board of Trustees on behalf of the residents, employees and friends of the Village, that the members thereof express their sympathy and sincere condolences to the family of Richard Nowalk; and

**BE IT FURTHER RESOLVED**, that the Clerk of this Board forward a copy of this resolution to his family.

Vote: \_\_\_\_\_\_\_\_Ayes \_\_\_\_\_\_\_\_\_\_\_Nays

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**ITEMS FOR BOARD DISCUSSION**

Jay St. Property

Zoom Meeting for January

Sewer Rate increase

Town of Dryden becoming an internet provider

Village Hall Upgrade

Neptune Hose Co Cancer Survivor’s Benefit – getting updated list

Community Policing Public Hearings

Dryden Lake Dam Concerns

**L**  **Adjourn:**

 Motioned by: \_\_\_\_\_\_\_\_

 Seconded by: \_\_\_\_\_\_\_\_

Resolution No. 12.16.12 -2020

Adjourn

 **Resolved,** that the Board of Trustees of the Village of Dryden hereby adjourns at \_\_\_\_pm not to reconvene.

Vote: \_\_\_\_\_\_\_\_Ayes \_\_\_\_\_\_\_\_\_\_\_Nays