**MINUTES**

First Draft

For the

Village of Dryden

Public Hearing and

Broad of Trustees Meeting

Held on Wednesday May 15, 2019 at 5:00 PM

**MAYOR:** Michael Murphy

**TRUSTEES PRESENT:**  Dan Wakeman(arrived at 5:09 pm), Jason Dickinson, Clay Converse, Debbie Fisher

**SUPERVISORS PRESENT:** Josh Tagliavento OIC, Paul Sabin, Superintendent of Public Works

**DEPUTY CLERK/TREASURER**: Rotha Marsh, also recording Secretary

**GUEST**: Ken Scherrieble/Camden Group;

 Paul Simonet- Maple Ridge;

Mary Kirkwyland- Beautification Brigrade

The Pledge of Allegiance was recited and Mayor Murphy opened the Board meeting at 5:02pm

**Adjourn to Executive Session to discuss proposed litigation and personnel matters to reconvene:**

On a motion by Trustee Dickinson and seconded by Trustee Converse the following was passed Vote Murphy- Aye, Converse-Aye, Dickinson-Aye, Fisher-Aye

Resolution No. 5.15.1-2019

Adjourn to Executive Session

**Resolved,** that the Board of Trustees of the Village of Dryden hereby goes into Executive Session to discuss proposed litigation and personnel matters at 5:03p.m.

Reconvene at 6:48p.m.

**Privilege of the Floor**:

Privilege of the Floor was opened at 7:00p.m.

**Paul Simonet** presented his sketch plan for phase two of the Maple Ridge Subdivision. He explained that the property was purchased in 2004 and started building in 2005. At that time his preliminary plat was approved as a Cluster House Development. At that time the property adjoining his property also had plans for development which gave Simonet a second means of egress for his plan. Unfortunately the adjoining property has not been developed. At a Planning Board meeting approximately a year ago Ben Curtis, Chairman of the Planning Board noticed a local law that would prohibit Mr. Simonet from developing more than 19 houses without the second means of egress. Local Law section 80402 paragraphs #5 is as follows: ***Subdivisions containing twenty or more lots shall have at least two street connections with existing public streets, or streets on an approved Subdivision Plat.***Chairman Curtis suggested an island down the middle of the road that would create two street connections but the fire department rejected this saying it was much more dangerous. Mr Simonet asked the board to waiver the local law so that he could continue with his development considering the preliminary plat had already been accepted. Mr Simonet claimed that the fire department said the width of his streets provided adequate safety. Mayor Murphy explained to Mr. Simonet that legally they could not do a waiver but they could decide to change the law from 20 or more house to 30 houses. The New York State fire code allows this. Without additional information from New York State stating that more than 30 houses with only one existing street connection would be safe, the Board will not change the Local Law to what Mr. Simonet needs. The Board will look into what they can do.

**Ken Scherrible** – The sewage treatment plant is still not in compliance as the flows are at 639 thousand gallons a day. The flow meters are collected data but it will probably be fall before we get a true picture of where the extra water is getting into the sewage. It has been extremely rainy so more than likely rain water runoff is causing the exceeded limit of flow. Ken is concerned with blower #2 as it has a higher torque than the rest. The facility does have a bad blow off valve allowing air to get back into the system; this valve needs to be replaced. The new grinder is making noise so he is working with J.W. Lange to figure out why. Everything else is running smoothly.

**Mary Kirkwyland**- Mary handed out brochures with metal roofing colors for the Board to decide on a color for the new pavilion roof. She also submitted estimates for a fence with a gate to go behind the Fountain.

Privilege of the floor was closed at 8:26 pm

**Public Works Report**- Paul Sabin informed the Board that he received an email with a complaint from Mark Fitzgerald who lives at 15 Goodrich Way. Mr. Fitzgerald believes that the culvert at the end of his driveway has shifted and water has been diverted over his driveway eroding it and would like the Village to repair the end of his driveway. Paul reports that the water is flowing through the pipe and no erosion is visible. Paul believes the end of the driveway needs repair but is not the result of water damage from the culvert therefore the owner’s responsibility. Mr. Fitzgerald also informed Paul of a plugged ditch at his neighbors. Paul does feel that this is a problem. Tre Bella’s water is in as of today, 5 Brookside water service is fixed, the hydrant at the school has been installed, Big Rocks placed at Dryden Lake per DEC, flags hung and trees have been planted.

**Police Report**- Sgt. Tagliavento informed the Board that there was a Meth Lab bust at 33 West Main Street (house next to the Post Office). A 39 year old woman overdosed in an apartment at Poets Landing. Her boyfriend had used narcan on her and she seemed ok. He left and when he returned she was unresponsive. There have been 4 overdoses from Heroin in Tompkins County in the last couple days. He reported that there were 378 total incidences since the last meeting.

ITEMS FOR BOARD ACTION:

**Discuss and possibly approve the Agreement with Neptune Hose Co. No. 1 of Dryden, Inc. for Fire Protection:**

On a motion by Trustee Wakeman and seconded by Trustee Converse the following was passed Vote Murphy- Aye, Converse-Aye, Dickinson-Aye, Fisher-Aye

Resolution No. 5.15.2-2019

Approve agreement with Neptune Hose Co.No.1

 **Resolved,** that the Board of Trustees of the Village of Dryden hereby approves the 2019/2020 Agreement to contract with Neptune Hose Co. No. 1, Inc. for fire and emergency protection in the amount of $125,000.00.

**Discuss and possibly approve Contract for Code and Zone Enforcement with Town of Dryden:**

On a motion by Trustee Dickinson and seconded by Trustee Wakeman the following was passed Vote Murphy- Aye, Converse-Aye, Dickinson-Aye, Fisher-Aye, Wakeman-Aye

Resolution No. 5.15.3-2019

Approve Contract with Town of Dryden for Code Enforcement

**Resolved,** that the Board of Trustees of the Village of Dryden hereby approves the 2019/2020 Agreement with the Town of Dryden for Code and Zone Enforcement in the amount of $30,000.00.

**Discuss and possibly approve Contract for Family and Children’s Services:**

On a motion by Trustee Wakeman and seconded by Trustee Converse the following was passed Vote Murphy- Aye, Converse-Aye, Dickinson-Aye, Fisher-Aye, Wakeman-Aye

Resolution No. 5.15.4-2019

Approve Contract with Family and Children’s Services

**Resolved,** that the Board of Trustees of the Village of Dryden hereby approves the 2019/2020 Contract with Family and Children’s Services for Employee’s Assistance Program in the amount of $305.71.

**Review and approve Contract Amendment No. 1 for Municipal Solutions:**

On a motion by Trustee Wakeman and seconded by Trustee Fisher the following was passed Vote Murphy- Aye, Converse-Aye, Dickinson-Aye, Fisher-Aye, Wakeman-Aye

Resolution No. 5.15.5-2019

Approve Contract Amendment No. 1 for Municipal Solutions

 **Resolved,** that the Board of Trustees of the Village of Dryden hereby approves Amendment No. 1 with Municipal Solutions (no change to Contract amount)as follows:

* Combine Administration and Reporting with General Financial Services
* Hourly rate updated to $135.

**Approve Minutes from April 11, 2019**:

On a motion by Trustee Wakeman and seconded by Trustee Dickinson the following was passed Vote Murphy- Aye, Converse-Aye, Dickinson-Aye, Fisher-Abstain, Wakeman-Aye

Resolution No. 5.15.6-2019

Approve Minutes from April 11, 2019

**Resolved,** that the Board of Trustees of the Village of Dryden hereby approves the Minutes from the Board meeting on April 11, 2019

**Approve Minutes from April 18, 2019**:

On a motion by Trustee Wakeman and seconded by Trustee Converse the following was passed Vote Murphy- Aye, Converse-Aye, Dickinson-Aye, Fisher-Abstain, Wakeman-Aye

Resolution No. 5.15.7-2019

Approve Minutes from April 18, 2019

**Resolved,** that the Board of Trustees of the Village of Dryden hereby approves the Minutes from the Special Board meeting on April 18, 2019

**Approve minutes from April 25, 2019:**

On a motion by Trustee Wakeman and seconded by Trustee Converse the following was passed Vote Murphy- Aye, Converse-Aye, Dickinson-Aye, Fisher-Abstain, Wakeman-Aye

Resolution No. 5.15.8-2019

Approve Minutes from April 25, 2019

 **Resolved,** that the Board of Trustees of the Village of Dryden hereby approves the Minutes from the Special Board meeting held April 25, 2019

**Abstract**:

On a motion by Trustee Fisher and seconded by Trustee Dickinson the following was passed Vote Murphy- Aye, Converse-Aye, Dickinson-Aye, Fisher-Aye, Wakeman-Aye

Resolution No. 5.15.9-2019

Approve Abstract dated May 15, 2019

 **Resolved,** that the Board of Trustees of the Village of Dryden hereby approves the Abstract dated May 15, 2019 and authorizes the mayor to sign it

**Budget Amendments/Line Item Transfer**:

On a motion by Trustee Wakeman and seconded by Trustee Dickinson the following was passed Vote Murphy- Aye, Converse-Aye, Dickinson-Aye, Fisher-Aye, Wakeman-Aye

Resolution No. 5.15.10-2019

Approve Budget Amendments/Line Item Transfers

 **Resolved,** that the Board of Trustees of the Village of Dryden hereby approves the Budget Amendments/Line Item Transfers submitted by Clerk / Treasurer Debra Marrotte

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **BUDGET AMENDMENT** |  |  |  |  |  |  |  |
|  |  | Acct # | Description |  From  |  To  |  Difference  |  Reason  |
| **<1>** |  |  |  |  |  |  |  |
| Appr. Increase | Expense | 16204.01.441 | Service Contracts |  1,800.00  |  2,833.33  |  1,033.33  |  to budget for Civic Plus (new Web design)  |
| Appr. Increase | Revenue | 1120.01.000 | Sales Tax |  370,000.00  |  371,033.33  |  1,033.33  |  to increase for anticipated Revenue increase  |
| **<2>** |  |  |  |  |  |  |  |
| Appr. Increase | Expense | 16204.01.400 | Village Hall Contr |  2,500.00  |  3,020.35  |  520.35  | to budget for actual year to date expenditures |
| Appr. Increase | Revenue | 1120.01.0000 | Sales Tax |  371,033.33  |  371,553.68  |  520.35  | to increase for anticipated Revenue increase |
| <3> |  |  |  |  |  |  |  |
| Appr. Increase | Expense | 16204.01.430 | VH Building Maint |  5,000.00  |  11,982.41  |  6,982.41  | to budget for Lime Energy Services |
| Appr. Increase | Expense | 16204.01.430 | VH Building Maint |  11,982.41  |  15,382.41  |  3,400.00  | to budget for Sweazey's Air Conditioning Repair |
| Appr. Increase | Expense | 16204.01.430 | VH Building Maint |  15,382.41  |  16,737.25  |  1,354.84  | to budget for Keith Hoffman-Heat Repair |
| Appr. Increase | Revenue | 1120.01.000 | Sales Tax |  371,553.68  |  383,290.93  |  11,737.25  | to cover overage in Village Hall Building Maint. |
|  |  |  |  |  |  |  |  |
| **LINE ITEM TRANSFERS** |   |  |  |  |  |  |  |
|  |  | Acct # | Description |  From  |  To  |  Difference  |  Reason  |
| **General Fund** |  |  |  |  |  |  |  |
| **<1>** |  |  |  |  |  |  |  |
| Appr. Increase | Expense | 14501.01.100 | P.S. Elections |  500.00  |  620.00  |  120.00  |  to budget for actual expenditures  |
| Appr. Decrease | Expense | 14504.01.400 | P.S. Contractual |  840.00  |  720.00  |  (120.00) |  to cover overage in P.S. Elections  |
| <2> |  |  |  |  |  |  |  |
| Appr. Increase | Expense | 31201.01.140 | Police P/T Per Serv |  80,360.00  |  90,000.00  |  9,640.00  |  to budget for anticipated overage  |
| Appr. Decrease | Expense | 31201.01.100 | Police F/T Per Serv |  259,147.33  |  249,507.33  |  (9,640.00) |  to cover anticipated overage in P/T Per Serv  |
| <3> |  |  |  |  |  |  |  |
| Appr. Increase | Expense | 51101.01.100 | Streets Per Serv |  129,000.00  |  135,151.99  |  6,151.99  |  to budget for actual year to date expenditures  |
| Appr. Decrease | Expense | 51104.01.400 | Streets Contractual |  124,000.00  |  117,848.01  |  (6,151.99) |  to cover overage in streets personal svcs.  |
|  |  |  |  |  |  |  |  |
| **LINE ITEM TRANSFERS** |   |  |  |  |  |  |  |
|  |  | Acct # | Description |  From  |  To  |  Difference  |  Reason  |
| **General Fund (continued)** |  |  |  |  |  |  |  |
| **<4>** |  |  |  |  |  |  |  |
| Appr. Increase | Expense | 51424.01.400 | Snow Removal (Salt) |  22,000.00  |  28,042.67  |  6,042.67  |  to budget for actual expenditures  |
| Appr. Decrease | Expense | 511014.01.445 | Storm Drains |  3,500.00  |  -  |  (3,500.00) |  to help cover overage in Salt  |
| Appr. Decrease | Expense | 51104.01.400 | Streets |  117,848.01  |  115,305.34  |  (2,542.67) |  to help cover overage in Salt  |
| <5> |  |  |  |  |  |  |  |
| Appr. Increase | Expense | 84104.01.400 | History House |  -  |  1,500.00  |  1,500.00  |  cost of brick work to history house pillars  |
| Appr. Decrease | Expense | 87454.01.400 | Flood & Erosion |  5,000.00  |  3,500.00  |  (1,500.00) |  to cover cost of brick work to history house pillars  |
| <6> |  |  |  |  |  |  |  |
| Appr. Increase | Expense | 85604.01.400 | Shade Trees |  7,500.00  |  7,933.88  |  433.88  |  increased to cover cutting of addt'l trees  |
| Appr. Decrease | Expense | 87454.01.400 | Flood & Erosion |  3,500.00  |  3,066.12  |  (433.88) |  to cover increase for cutting of add't trees  |
| <7> |  |  |  |  |  |  |  |
| Appr. Increase | Expense | 80204.01.400 | Planning Contr |  450.00  |  787.72  |  337.72  |  to budget for training costs for Chairperson  |
| Appr. Decrease | Expense | 80104.01.400 | Zoning Contr |  200.00  |  25.11  |  (174.89) |  to cover overage in Planning Contractual  |
| Appr. Decrease | Expense | 10104.01.400 | Village Board Cont |  200.00  |  128.01  |  (71.99) |  to cover overage in Planning Contractual  |
| Appr. Decrease | Expense | 12104.01.400 | Mayor Contr |  600.00  |  509.16  |  (90.84) |  to cover overage in Planning Contractual  |
|  |  |  |  |  |  |  |  |
| **Sewer Fund** |  |  |  |  |  |  |  |
| <1> |  |  |  |  |  |  |  |
| Appr. Increase | Expense | 81204.03.461 | Billing Supplies |  1,600.00  |  2,460.67  |  860.67  |  to budget for actual year to date expenditure  |
| Appr. Decrease | Expense | 81204.03.400 | Contractual |  3,000.00  |  2,139.33  |  (860.67) |  to cover overage in billing supplies  |

**Approve Proposal # 32529, #32539 & #32541 from ABS Solutions for IT Upgrade in the amount totaling $18,193.27:**

On a motion by Trustee Wakeman and seconded by Trustee Fisher the following was passed Vote Murphy- Aye, Converse-Aye, Dickinson-Aye, Fisher-Aye, Wakeman-Aye

Resolution No. 5.15.11-2019

Approve Proposal from ABS Solutions for IT upgrade

**Resolved,** that the Board of Trustees of the Village of Dryden hereby approves Proposal #32529 in the amount of $8,538.27, Proposal #32539 in the amount of $7,375.00 and Proposal #32541 in the amount of $2,280.00 from ABS Solutions for IT Upgrade.

**Declare 2013 Ford Explorer (Police Vehicle) as Surplus**

On a motion by Trustee Dickinson and seconded by Trustee Converse the following was passed Vote Murphy- Aye, Converse-Aye, Dickinson-Aye, Fisher-Aye, Wakeman-Aye

Resolution No. 5.15.12-2019

Declare 2013 Ford Explorer (Police Vehicle) as Surplus

 **Resolved,** that the Board of Trustees of the Village of Dryden hereby approves declaring the 2013 Ford Explorer VIN No. S1540912 (with Police Equipment included) as surplus;

 **And be it further Resolved**; this vehicle to be sold to the Village of Moravia at the cost of $13,500.00.

**Adopt the Salary Schedule for 2019-2020:**

On a motion by Trustee Fisher and seconded by Trustee Wakeman the following was passed Vote Murphy- Aye, Converse-Aye, Dickinson-Aye, Fisher-Aye, Wakeman-Aye

Resolution No. 5.15.13-2019

Adopt Salary Schedule for 2019-2020

**Resolved,** that the Board of Trustees of the Village of Dryden hereby approves and adopts the 2019/2020 Salary Schedule

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Employee Name | Title | Current | Proposed |  |
|  |  |  |  |  |
| Debra Marrotte | Clerk/Treasurer | 27.46 | 28.43 |  |
| Rotha Marsh | Deputy Clerk/Treasurer | 18 | 18.75 |  |
| Gillian Allport | Part-time Clerk | 13.5 | 13.5 |  |
|  |  |  |  |  |
| Paul Sabin | Supt. of Public Works | 29.43 | 30.4 |  |
| Ron Moore | Asst. Supt. of Public Works | 26.08 | 26.86 |  |
| Caleb Bean | Heavy Equipment Operator w/water license | 19.3 | 20.07 | As per CSEA Contract |
| Walter Nichols | Motor Equipment Operator | 16.8 | 17.47 | As per CSEA Contract |
| Lyncoln Barber | Laborer  | 15 | 15.61 | As per CSEA Contract |
|  |  |  |  |  |
| Josh Tagliavento | OIC, Sergeant |  |  |  |
| Deb Lawrence | P/T Sergeant |  |  |  |
| Kyle Dinardo | F/T Police Officer | 25.95 | 25.95 | Pending Contract Negotiations |
| Taylor Potter | F/T Police Officer | 21.31 | 21.31 | Pending Contract Negotiations |
| Dana Smith | F/T Police Officer | 21.31 | 21.31 | Pending Contract Negotiations |
|  |  |  |  |  |
|  | All P/T Police Officers | 19.12 | 19.12 | Pending Contract Negotiations |
|  |  |  |  |  |
|  | Police Recruits | 12.43 | 12.43 | Case by Case/Pending Contract Negotiations |
|  |  |  |  |  |
| Sharon Cooper | P/T Clerk | 14.5 |  |  |
| Stefanie Zerilli | P/T Clerk | 16.5 |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Discuss and possibly approve third Personal day for Non-Union Employees**:

On a motion by Trustee Converse and seconded by Trustee Fisher the following was passed Vote Murphy- Aye, Converse-Aye, Dickinson-Aye, Fisher-Aye, Wakeman-Aye

Resolution No. 5.15.14-2019

Approve third sick day for Non-Union Emplyees

**Resolved,** that the Board of Trustees of the Village of Dryden hereby approves giving a third Personal Day to Rotha Marsh, Josh Tagliavento, Debra Marrotte, Ron Moore, and Paul Sabin, who are not covered under union contracts for the 2019/2020 fiscal year.

**Discuss and possibly Approve appointing Jason Marzan as Temporary 90 day Full time Police Officer:**

On a motion by Trustee Fisher and seconded by Trustee Converse the following was passed Vote Murphy- Aye, Converse-Aye, Dickinson-Aye, Fisher-Aye, Wakeman-Aye

Resolution No. 5.15.15-2019

Approve appointing Jasan Marzan to temporary Full Time Officer

 **Resolved,** that the Board of Trustees of the Village of Dryden hereby approves appointing Jason Marzan as Temporary Full Time Officer for 90 days beginning on June 1, 2019. After 90 days he will be reclassified at Part-time Police Officer

**Approve changing Kyle Griffin’s Rate of Pay with status change from Recruit to Part-time Officer :**

On a motion by Trustee Dickinson and seconded by Trustee Fisher the following was passed Vote Murphy- Aye, Converse-Aye, Dickinson-Aye, Fisher-Aye, Wakeman-Aye

Resolution No. 5.15.16-2019

Approve Rate of Pay and Status Change for Kyle Griffin

 **Resolved,** that the Board of Trustees of the Village of Dryden hereby approves changing Kyle Griffin’s rate of pay per DPBA contract for a part time Police Officer.

**Discuss and possibly approve sponsoring Tyler DeCoursey to attend 10 day Phase II Academy:**

On a motion by Trustee Fisher and seconded by Trustee Dickinson the following was passed Vote Murphy- Aye, Converse-Aye, Dickinson-Aye, Fisher-Aye, Wakeman-Aye

Resolution No. 5.15.17-2019

Approve Sponsoring Tyler DeCoursey to attend Phase II Academy

 **Resolved,** that the Board of Trustees of the Village of Dryden hereby approves hiring Tyler DeCoursey to Part-time Police Officer at a rate of $12.43 per hour as a Recruit;

 **And be it further Resolved**, the Board of Trustees hereby approves sponsoring his attendance at the 10 day Phase II of the Police Academy.

**Present Local Law No. 6 of 2019 Section 603 §60304 Regarding use of Plastic Pipe to any water service over 75 feet from the Water Main & Set Public Hearing:**

On a motion by Trustee Dickinson and seconded by Trustee Wakeman the following was passed Vote Murphy- Aye, Converse-Aye, Dickinson-Aye, Fisher-Aye, Wakeman-Aye

Resolution No. 5.15.18-2019

Set Public Hearing for Proposed Local Law 006

 **Resolved,** that the Board of Trustees of the Village of Dryden hereby sets June 19, 2019 at 7:00 p.m. for a Public Hearing on proposed Local Law # 6 of 2019 regarding use of Plastic Pipe on any Water Service over 75 feet from the Water Main.

ITEMS FOR BOARD DISCUSSION

**Lee Road Petition**- Mayor Murphy briefly described the petition. There is noting the Board can do as the Village does not own the property. At this time the Town of Dryden is not pursuing any change.

**Fencing at Times Square**- The consensus is to go with the black without the feathers and a Quote for the fence was provided earlier from Mary Kirkwyland.

**Horse Local Law proposal**- Deb Fisher has concerns about the handling of manure. Dan Wakeman is against have a law for horses as then one would be needed for goats or sheep etc. A 5 acre restriction would eliminate the number of properties in the village that could even apply to have. A decision for Deb Fisher and Bill Troy to draft a proposed local law and present it at the June 19th meeting so a Public Hearing could be set for July was made.

**Electrical Upgrade for Electric Charging Station**- Mayor Murphy presented the Board with an estimate from PlugIn Stations Online, LLC. for $6075.00 plus electrical work from Pleasant Valley Electrical $2470.00 for a total of $8545.00. He is trying to a better discount.

On a motion by Trustee Fisher and seconded by Trustee Dickinson the following was passed Vote Murphy- Aye, Converse-Aye, Dickinson-Aye, Fisher-Aye, Wakeman-Aye

Resolution No. 5.15.19-2019

Authorize the Mayor to pursue a grant for an Electrical Charging Station

 **Resolved,** that the Board of Trustees of the Village of Dryden hereby authorizes Mayor Michael Murphy to pursue obtaining a grant to help pay for an Electric Charging Station for the Village of Dryden.

**Sexual Harassment Training** – Rotha Marsh has a possible trainer, Mayor Murphy asked Clay Converse if he would like to contact him and set something up.

**Lake Road Restoration**- Mayor Murphy has called several businesses that might help repair the lawns that were not properly restored after the new water mains were installed. Most are too far behind due to the rain to be of any help.

In order to eliminate the weeds with a chemical the residents would have to be notified and approve otherwise over seeding, heavy fertilizing and mowing may be the only other option at this time.

**Municipal Walk Way Sign**- Mayor Murphy presented some idea to the Board. The Board agreed that the maroon and tan Village sign colors would be a better choice than purple.

**LED Street Lighting**- Mayor Murphy will request from NYSEG a quote on buying the fixtures on the poles. The 40 page agreement with New York State Power Authority has been given to the Village Attorney to review and approve before signing.

**Adjourn**:

On a motion by Trustee Wakeman and seconded by Trustee Fisher the following was passed Vote Murphy- Aye, Converse-Aye, Dickinson-Aye, Fisher-Aye, Wakeman-Aye

Resolution No. 5.15.20-2019

Adjourn

 **Resolved,** that the Board of Trustees of the Village of Dryden hereby adjourns at 10:28pm.