

**MINUTES**  
For the  
Village of Dryden  
Board of Trustees Meeting  
Held on Wednesday December 16, 2020 at 7:00 PM via Zoom

Approved

<b>MAYOR:</b>	Michael Murphy
<b>TRUSTEES PRESENT:</b>	Clay Converse, Dan Wakeman, Jason Dickinson, Deb Fisher
<b>SUPERVISORS:</b>	Supt. Paul Sabin, Chief Tagliavento
<b>DEPUTY CLERK/TREASURER:</b>	Rotha Marsh, also recording Secretary
<b>ATTORNEY PRESENT:</b>	Bill Troy- Barney, Grossman, Dubow & Troy
<b>GUESTS:</b>	Rich DeGuida- MRB Group, Ken Scherrieble- Camden Group Shelley Knickerbocker- Code Enforcement, Allison Kjellander-Cantu- Information Aid

Mayor Murphy opened the meeting at 7:04 p.m.

**Privilege of the Floor:**

Mayor Murphy opened Privilege of the Floor at 7:04p.m., asked if there were any participants, there were none so Privilege of the Floor was closed at 7:05p.m.

**MONTHLY REPORTS:**

**Code Enforcement**-Shelley Knickerbocker emailed her report earlier and it was forwarded to the Board. Shelley has received a light and sound pollution complaint in the Village. Light from the Methodist Church, and the walking path was too bright and also Willow Brook. Chief Tagliavento will look into this. The complainant spoke with the church and they have redirected the lights. Sound coming from the new HVAC system at the old Rite Aid is too loud, jake brakes on tractor trailers going through the Village on Rt. 13 and also entering and leaving the Empire Livestock parking lot are bothersome.

Shelley noted that Village Laws say there is a Sketch Plan Fee but can't find it listed in the Fee Schedule.

**Camden Group**- Ken Scherrieble – Ken reports that they are doing snow removal at the sewer plant.

There is one pump still in the process of being reimbursed by the insurance company.

Paul and Dave are working on setting up a new program on the computer that will read the flow meters and keep track of data. Dave Stathis is working with them. The alarm system is set up but hasn't been tested yet. At this time there are no automatic security lights on the outside of the building nor and outdoor alarm, maybe be something to consider next year.

The crew has been cleaning, painting, and repairing or replacing flooring. A hole in the fence has been noticed, Paul Sabin will repair it. There are "NO trespassing" signs.

**MRB Group**- Rich DeGuida – Boland's Topsoil and Excavating, Inc. has completed the punch list items on the Water System Improvement Project and he is very pleased with their work. Pay apps#1 & #2

have been submitted; as soon as they get paid for these they will pay their subcontractors and suppliers. Then they will provide us with the close out documents and Pay app #3 for the remainder that has been withheld.

The SCADA is all working. The level sensors haven't been hooked up to the SCADA yet. Fire Hydrants and trace wires are also not part of the SCADA.

The I & I study has determined that there are 7 catch basins that are somehow tied into the Village Sanitary Sewer system and should not be. 4 are NYS DOT catch basins, 1 near the Napa Store, 1 in the parking lot near the car wash at McDonald's, and 1 near the highway. Lee Rd has a major sag in the pipe and leaking joints. One sewer lateral at 9 Lee Rd and one at 24 Rochester St also have infiltration problems that should be addressed. The TV inspections completed at and around TC3 indicate that they are in good condition. He recommends dye testing near the 7 catch basins to pin point the infiltration and then compel NYS DOT and property owners to fix the infiltration problems.

Village Hall- Artic Enterprises has finished accessing Village Hall for asbestos abatement work. At the Pre-bid meeting Artic will attend and explain what work has to be done to all prospective bidders. They will have drawings and specs on how to remove any hazardous materials.

### **DEPARTMENT REPORTS:**

**Public Works Report-Supt. Paul Sabin-**A written report was emailed to the Board. The crew has been working with the DEC removing beavers from land owned by the owners of Poet's Landing. There are 5 beaver dams that could be a flooding issue to the neighboring houses. The dams would have to be torn out by hand. No equipment allowed. The DEC has given him (Paul) a permit to remove the beavers that expires Dec. 31, 2020 but is renewable.

**Dryden Police Dept. – Chief Tagliavento:** reported that the Police Department has been awarded a grant for Live Scan Equipment totaling \$8,300.00.

The Dryden Court has decided to conduct court virtually as precautionary due to the increases in Covid-19 positive tests.

Chief Tagliavento, Officer DeCoursey, and Sgt. Lawrence working with Cops Kids and Toys delivered toys to 77 families in the Village.

Chief Tagliavento will have an annual report on crime statics the first part of January.

Officer Smith has submitted a letter to the Board asking for reimbursement for an EMT training class that he is enrolled in.

Police Policy review for NY State- Trustee Converse and Trustee Dickinson have been reviewing the Village Police Policies and both believe that the policy in place is really good and that we shouldn't have a lot of community opposition. A Public Hearing or questionnaire should be done in January in order to comply with the state requirement.

### **ITEMS FOR BOARD ACTION:**

**Approve November 18, 2020 Minutes:**

On a motion by Trustee Fisher and seconded by Trustee Dickinson the following was passed: Vote Murphy- Aye, Converse-Aye, Dickinson-Aye, Wakeman-Aye, Fisher-Aye

**Resolution No. 12.16.1-2020**  
**Approve November 18, 2020 Minutes**

**Resolved**, that the Board of Trustees of the Village of Dryden hereby approves the minutes from November 18, 2020

**Approve December 1, 2020 Minutes:**

On a motion by Trustee Converse and seconded by Trustee Wakeman the following was passed: Vote Murphy- Aye, Converse-Aye, Dickinson-Abstain, Wakeman-Aye, Fisher-Aye

**Resolution No. 12.16.2-2020**  
**Approve December 1, 2020 Minutes**

**Resolved**, that the Board of Trustees of the Village of Dryden hereby approves the minutes from December 1, 2020

**Adopt LGS-1 Records Retention and Disposition Schedule:**

On a motion by Trustee Fisher and seconded by Trustee Dickinson the following was passed: Vote Murphy- Aye, Converse-Aye, Dickinson-Aye, Wakeman-Aye, Fisher-Aye

**Resolution No. 12.16.3-2020**  
**Adopt LGS-1 Records Retention and Disposition Schedule**

**Resolved**, that the Board of Trustees of the Village of Dryden that Retention and Disposition Schedule for New York Local Government Records, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for the use by all officers in legally disposing of valueless records listed therein.

**Further Resolved**, that in accordance with Article 57-A

- a) Only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records after they have met the minimum retention periods described therein;
- b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

**Approve and Authorize the Mayor to sign the Certificate of Substantial Completion for Boland's Topsoil & Excavating, Inc.:**

On a motion by Trustee Dickinson and seconded by Trustee Converse the following was passed: Vote Murphy- Aye, Converse-Aye, Dickinson-Aye, Wakeman-Aye, Fisher-Aye

Resolution No12.16.4-2020

Boland's Topsoil & Excavating, Inc. Certificate of Substantial Completion

**Resolved**, that the Board of Trustees of the Village of Dryden hereby authorizes the Mayor to sign the Certificate of Substantial Completion for Boland's Topsoil & Excavating, Inc.

**Discuss and approve the proposal for Hazardous Materials Design from Artic Enterprises, Inc.:**

On a motion by Trustee Fisher and seconded by Trustee Wakeman the following was passed: Vote Murphy- Aye, Converse-Aye, Dickinson-Aye, Wakeman-Aye, Fisher-Aye

Resolution No12.16.5-2020

Approve Proposal from Artic Enterprises Inc. for Hazardous Materials Design

**Resolved**, that the Board of Trustees of the Village of Dryden hereby approves the Proposal from Artic Enterprises, Inc. for the Hazardous Materials Design for The Village Hall at an estimated cost of \$5,303.00 but not to exceed \$6,000.00 to be expensed from the Fund Balance

**Shared Services Agreement with NYSDOT:**

On a motion by Trustee Dickinson and seconded by Trustee Wakeman the following was passed: Vote Murphy- Aye, Converse-Aye, Dickinson-Aye, Wakeman-Aye, Fisher-Aye

Resolution No12.16.6-2020

Shared Services Agreement with NYSDOT

**Resolved**, that the Board of Trustees of the Village of Dryden hereby approves the 4 year Shared Services Agreement with NYSDOT and authorizes the Mayor to sign it

**Budget Amendments and Line Item Transfers:**

On a motion by Trustee Fisher and seconded by Trustee Converse the following was passed: Vote Murphy- Aye, Converse-Aye, Dickinson-Aye, Wakeman-Abstained, Fisher-Aye

Resolution No. 12.16.7-2020

Approve Budget Amendments and Line Item Transfers

**Resolved**, that the Board of Trustees of the Village of Dryden hereby approves the Budget Amendments/Line Item Transfers presented by Clerk Treasurer Debra Marrotte

Budget Amendments:		Acct #	Description	From	To	Difference	Reason
GENERAL FUND							
<1>							
Appr. Increase	Expenditure	31204.01.481	Ballistic Vest	3,000.00	11,400.00	8,400.00	to budget for purchase of ballistic vests
Appr. Increase	Revenue	3388.01.00	State reimb. on vest	-	4,200.00	4,200.00	to budget for reimb. ballistic vests

Appr. Increase <2>	Revenue	4388.01.00	Federal reimb. on vest	-	4,200.00	4,200.00	to budget for reimb. ballistic vests
Appr. Increase	Expenditure	16204.01.442	Outside Contracts	27,888.00	45,550.00	17,662.00	to budget for Village Hall reno
Appr. Decrease	Fund Balance	909.01.00	Fund Balance	644,659.90	626,997.90	(17,662.00)	to budget for Village Hall reno
<b>Line Item Transfers:</b>		Acct #	Description	From	To	Difference	Reason
<b>GENERAL FUND</b>							
<1>							
Appr. Increase	Expenditure	90108.01.800	State Retirement	30,000.00	32,446.96	2,446.96	to adjust for actual year to date
Appr. Decrease	Expenditure	90158.01.800	Police & Fire Retirement	71,000.00	68,553.04	(2,446.96)	to cover overage in ERS retirement
<2>							
Appr. Increase	Expenditure	16204.01.442	Outside Contracts	45,550.00	56,550.00	11,000.00	to increase budget for Village Hall reno.
Appr. Decrease	Expenditure	16209.01.921	Trans building reserves	9,000.00	-	(9,000.00)	To increase budget for reno on Village Hall
Appr. Decrease	Expenditure	34108.01.801	Fire Workers Comp	32,000.00	30,000.00	(2,000.00)	To increase budget for reno on Village Hall
<3>							
Appr. Increase	Expenditure	16404.01.481. 04	Loan payments for truck/backhoe	57,200.00	66,957.00	9,757.00	To increase budget for truck/backhoe
Appr. Decrease	Expenditure	16409.01.912	Trans Equip Reserve	41,000.00	31,243.00	(9,757.00)	To increase budget for truck/backhoe

### **Abstract:**

On a motion by Trustee Converse and seconded by Trustee Fisher the following was passed: Vote  
Murphy- Aye, Converse-Aye, Dickinson-Aye, Wakeman-Aye, Fisher-Aye

### **Resolution No. 12.16.8-2020**

#### **Abstract**

**Resolved**, that the Board of Trustees of the Village of Dryden hereby  
approves the Abstract dated December 16, 2020 and authorizes the Mayor to sign  
it

### **Approve Madison Knout as a new member to Neptune Hose Co.:**

On a motion by Trustee Fisher and seconded by Trustee Dickinson the following was passed: Vote  
Murphy- Aye, Converse-Aye, Dickinson-Aye, Wakeman-Aye, Fisher-Aye

### **Resolution No. 12.16.9-2020**

#### **Approve Madison Knout as a new member to Neptune Hose Co**

**Resolved**, that the Board of Trustees of the Village of Dryden hereby  
approves Madison Knout as a new member to Neptune Hose Co.

Madison Knout  
112 Sheldon Rd  
Freeville, NY 13068

**Present the Proclamation for Richard Nowalk:**

On a motion by Trustee Fisher and seconded by Trustee Dickinson the following was passed: Vote Murphy- Aye, Converse-Aye, Dickinson-Aye, Wakeman-Aye, Fisher-Aye

Resolution No. 12.16.10-2020

Proclamation for Richard Nowalk

**Resolved**, that the Board of Trustees of the Village of Dryden hereby approves the following Proclamation for Richard "Dick" Nowalk

*Proclamation*

*Honoring*

*Richard "Dick" Nowalk*

*For his service and dedication to the  
Village of Dryden*

*~~WHEREAS~~, Richard "Dick" Nowalk, a friend and Resident of the Village of Dryden passed away on November 14th, 2020, and*

*~~WHEREAS~~, Dick served the Dryden community as Trustee on the Village Board from January 1, 1985 thru March 31, 1991 and,*

*~~WHEREAS~~, Dick's dedication for the community shall serve as an inspiration, and*

*~~NOW THEREFORE BE IT RESOLVED~~, the Board of Trustees on behalf of the residents, employees and friends of the Village, that the members thereof express their sympathy and sincere condolences to the family of Richard Nowalk; and*

*~~BE IT FURTHER RESOLVED~~, that the Clerk of this Board forward a copy of this resolution to his family.*

**Approve the purchase of the street lights in the Village from NYSEG:**

On a motion by Trustee Converse and seconded by Trustee Dickinson the following was passed: Vote Murphy- Aye, Converse-Aye, Dickinson-Aye, Wakeman-Aye, Fisher-Aye

Resolution No. 12.16.11-2020

Approve NYSEG Street Lights Purchase

**Resolved**, that the Board of Trustees of the Village of Dryden hereby approves purchasing the Street lights and pole from NYSEG at a cost of \$110,944.000 to be expensed from the General Fund -Fund Balance

**Authorize the Mayor to sign a Project Commitment between The Village of Dryden and NY Power Authority:**

On a motion by Trustee Converse and seconded by Trustee Dickinson the following was passed: Vote Murphy- Aye, Converse-Aye, Dickinson-Aye, Wakeman-Aye, Fisher-Aye

Resolution No. 12.16.12-2020

Authorize the Mayor to sign a Project Commitment with NY Power Authority:

**Resolved**, that the Board of Trustees of the Village of Dryden hereby authorizes the Mayor to sign a Project Commitment for the purchase and full implementation of LED street lighting fixtures. The scope of the work shall include procurement and delivery of approximately 193 fixtures. The cost of this project commitment is \$155, 054.62 plus financing at 4% interest for ten years.

\* \* \* \* \*

**ITEMS FOR BOARD DISCUSSION:**

Jay St. Property- the Mayor is still working with an Assessor

Zoom Meeting for January- The meeting for January will remain a Zoom meeting

Sewer Rate increase- Deb Fisher reports that Deb Marrotte will do a few different trial percentage increases when she figures the January water/sewer bills. Because of the sliding rates doing a mockup of several different increases would be more accurate in determining how much of a rate increase is needed. Then a Public Hearing would have to be scheduled not only with the Village Board but the Town Board would have to be notified so they also have a Public Hearing on increasing the Cortland Road Sewer District. This increase cannot be effective until the April 15<sup>th</sup> for the July billing.

Town of Dryden becoming an internet provider- The Town has not provided us with any new information at this time

Village Hall Upgrade- Due to the upcoming election and Covid 19 impact on the community the Mayor would like to hold off on continuing the Village Hall Updates

Neptune Hose Co Cancer Survivor's Benefit – Asking for an updated list from Neptune Hose Co.

Community Policing Public Hearings- discussed earlier in meeting- see Police Report

Dryden Lake Dam Concerns- Trustee Fisher has written a letter to the Town of Dryden expressing the Village's concerns about not repairing the Dryden Lake Dam and losing Dryden Lake. This letter was emailed earlier to the Board. The Dam was built in 1801, rebuilt in 1970 but is in danger of being dismantled by the DEC instead of rebuilding. Trustee Fisher thinks the Town should know the Village Board's and all citizens views on this.

**Adjourn:**

On a motion by Trustee Dickinson and seconded by Trustee Converse the following was passed: Vote Murphy- Aye, Converse-Aye, Dickinson-Aye, Wakeman-Aye, Fisher-Aye

Resolution No. 12.16.13-2020

Adjourn

**Resolved,** that the Board of Trustees of the Village of Dryden hereby adjourns at 10:17pm not to reconvene.